

Queen Anne's County Fair
(QACF) 2021

Rules and Insurance Requirements
Commercial/Food Exhibitors

General Rules

- ~ Exhibitors agree to abide by all rules and regulations of the QACF.

- ~ Exhibitors agree to hold the QACF harmless from any and all liability arising out of the exhibitor's occupancy of the fairgrounds. The QACF cannot accept responsibility for damage or injury to persons or property, including exhibits, during the fair.

- ~ QACF reserves the right to rule on any question which is not addressed in this contract without grief or recourse. Interpretation by the Fair Board of all rules is final and binding upon all exhibitors.

- ~ QACF has reserved the right to deny any vender application.

- ~ This contract cannot be reassigned.

- ~ Exhibitors are required to keep with the overall family-oriented theme of the fair.

- ~ Fair dates- Monday August 9th thru Saturday August 14th 2021.

- ~ Hours- Commercial Exhibitors- Monday thru Friday from 5 to 9pm. And Saturday from 10am to 5 pm. (Booths must be manned during these times)

- ~ No parking on Dulin Clark Road. QACF and the Queen Anne's County 4-H Park Board are not responsible for any bodily injury or property damage as a result of illegal parking on Dulin Clark Road.

Booth Space Assignment, Set-Up, and Break Down

- ~ Commercial Exhibit Chairmen (CEC) makes all final decisions as to which booth space each exhibitor gets assigned. Requests will try to be accommodated whenever possible.
- ~ Exhibitors from the previous years' fair get priority.
- ~ Set up is Saturday, Sunday. We will do our best to work with you if you need to come earlier.
- ~ Take down and cleanup is Saturday after 10pm, Sunday and Monday after the fair.
- ~ The QACF electrician will have full supervision and authority over all wiring. Additional wiring will be done at the expense of the Exhibitor.
- ~ Exhibitor Registration Form shall accompany this agreement when requesting a space at the fair.

Parking, Access, and Admission

- ~ Exhibitor parking is at Rt.18 ballpark along the woods at the ball fields. Deliveries can be made in the park before 11AM. There are golf carts available to help bring items to the office area, they will not drive down the crowded midway after 11AM. **Any restocking after 11:00 AM must be done with a hand cart.** Please inquire at the office for assistance. There is no parking on the fairgrounds after 11AM, violations subject to parking tickets and/or towing and loss of vendor space.
- ~ Each exhibitor will receive 6 passes to enter the park. Passes will be mailed to address on file. Additional tickets can be purchased in advance from the Fair Office @ \$3 each.

Exhibitor Booth Activities

- ~ Only products agreed to by QACF may be sold.
- ~ Free handouts must be distributed from the **exhibitor booths only**.
- ~ Drawings or raffles must be preapproved by QACF and distributed from exhibitor booths. NO selling of raffle tickets of any kind.

Food Vendors and Equipment Dealers

- ~ Commercial General Liability Insurance- Product Liability and Completed Operations Liability in an amount not less than \$1,000,000 combined single limit per occurrence, and not less than \$2,000,000 annual aggregate.
- ~ Exhibitors shall name the Queen Anne's County Fair and the Queen Anne's County 4-H Park Board as additional insured on its liability policy and shall provide a 30-day notice of cancellation or non-renewal of coverage to Fair.
- ~ QACF reserves the right to deny the vendor exhibit space if the Certificate of Insurance has not been received.
- ~ **All food vendors must** obtain a temporary food vendor permit and pass any Health Department inspections required by the county. **Permits may be obtained by contacting Environmental Health at the Queen Anne's County Health Department (443) -758-2281. No exceptions!**
- ~ **All Food Trailers/Booths/Stands must be self-contained and properly dispose of all wastewaters via an approved holding tank(s). There are NO onsite sewer lines available.** Cooking grease must be placed only in "grease" containers. **NO gray water or cooking oil may be dumped or released anywhere on the Fairground.** Cooking grease must be removed by the vendor upon the conclusion of the fair. Garbage should be put in garbage bags,

tied shut and placed in or next to a trash barrel. All boxes need to be broken down.

Vendors are responsible for providing their own cold storage.

The Health Department will conduct inspections on the fairgrounds during the Fair!

~ QACF has authority over which kinds of food to be sold. We try to limit duplication based on demand. All food types must be pre-approved.

~ Food vendors are expected to be open Monday thru Saturday 11am to 10pm.

~ Food vendors must pay all fees (12% of gross sales) daily to the Fair Office, either when they close their drawer for the night or before opening the next day.

~ All vendors are confined to their space and are not permitted to distribute information or product throughout the fairgrounds. Further, no vendor's employees, agents or agents acting on behalf of the vendor, shall be permitted to carry banners, wear costumes, or carry signs outside their own vendor space. Literature is prohibited from being placed anywhere on the grounds, including but not limited to car windshields, bathrooms, poles, fences and buildings.

****NOTE** - 4-H GROUPS ARE COVERED UNDER THE QAC FAIR INSURANCE POLICY**

By submitting a signed copy of this agreement, I am requesting a space at the 2021 Queen Anne's County Fair. I agree to comply with the rules and regulations set out in this document. I agree to pay fee required. Submission of this document does not automatically grant acceptance.

Please print, sign and email along with your Exhibitor

Registration form and fee to:

qacfairvendor@gmail.com

Physical Address

Queen Anne's County Fair
100 Dulin Clark Road
Centreville, MD. 21617

~Any questions- qacfairvendor@gmail.com

Vendor Signature _____ Date _____